

## External Audit Review Oversight Committee Minutes

November 2, 2015 – 10:00 A.M.

Dodge County Board Chairman, Russell Kottke called the External Audit Review Oversight Committee to order at 10:00 a.m. on Monday November 2, 2015 in Rooms H & I - Auditorium of the Administration Building. Chairman Kottke took roll call with the following members being present: Donna Maly, County Board First Vice-Chair, David Frohling, Finance Committee Chair, Glenn Stousland, Human Services and Health Board Chair, and David Godshall, Human Services and Health Board Vice-Chair.

Also present were: James Mielke, County Administrator, Bonnie Budde, Chief Deputy Clerk and John Muir, WBEV Reporter.

Kottke certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Kottke called for the Election of Officers. Motion by Frohling to nominate Kottke for committee chair. Motion by Stousland to nominate Maly for committee chair. No other nominations were received. The vote was cast by secret ballot with 3 votes for Maly and 2 votes for Kottke, thereby electing Maly as chairman.

Motion by Stousland to nominate Kottke for committee vice-chair. No other nominations were received. Motion by Frohling and second by Stousland to close nominations and cast a unanimous ballot electing Kottke as vice-chairman.

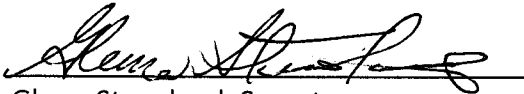
Motion by Kottke to nominate Stousland for committee secretary. No other nominations were received. Motion by Frohling and second by Maly to close nominations and cast a unanimous ballot electing Stousland as secretary.

Maly noted there was no public comment.

Stousland questioned whether the Human Services and Health Department, Baker Tilly Operational Review Recommendations timeline included in the packet was the updated version. Mielke stated the packet timeline had been updated but was unavailable to him at this time. Mielke noted that several high priority items will be resolved once the new billing software is implemented. Stousland questioned if the department is still behind on billing. Mielke stated improvement had been made. Kottke commented that prior billing needed to be current before the new system could be implemented. Frohling requested that the Finance Department provide the committee with target dates for the software implementation. Mielke commented that Division Managers within the Human Services and Health Department had been engaged and involved in the 2015 budget status and the 2016 budget processes.

Next suggested meeting is scheduled for Monday, December 7, 2015, at 10:00 a.m. with a meeting location to be determined. Updated information on the timeline based recommendations will be provided for the December 7<sup>th</sup> meeting.

With no further business on the agenda, Chairman Maly declared the meeting adjourned at 10:13 a.m.

  
Glenn Stousland, Secretary

**Disclaimer:** The above minutes may be approved, amended or corrected at the next committee meeting.